

A regular meeting of the Lone Cone Library District Board was held on December 14, 2020, at 6:00 p.m., at 1455 Pinion Street. Said meeting was posted with the link and password in accordance with the Sunshine Law.

PRESENT: Rheanna Xavier, Kristen Parrion, Emily Haight, Carrie Andrew, Brandi Platt

GUESTS: Rhonda Oliver

CALL TO ORDER

Board President Rheanna Xavier called the meeting to order at 6:04 p.m.

APPROVAL OF AGENDA

A motion was made by Emily Haight, seconded by Kristen Parrino, to approve the agenda as presented. All voted yes. Motion passed.

APPROVAL OF MINUTES

The Library Board considered the minutes of the November 9, 2020, regular Library Board meeting for approval.

A motion was made by Kristen Parrino, seconded by Emily Haight, to approve the minutes from the November 9, 2020, regular Library Board meeting as presented. All voted yes. Motion passed.

CALL FOR PUBLIC COMMENT

No public comment was made at this time.

MONTHLY BUDGET REVIEWS

Library Director Carrie Andrew reported that we are under budget with our payroll. It was reported that instead of purchasing more materials for year end, we are negotiating another set of DVD shelves as they are needed.

A motion was made by Emily Haight, seconded by Kristen Parrino, to approve the monthly budget as presented. All voted yes. Motion passed

MONTHLY REPORTS Q&A

Library Director Carrie Andrew presented the Board with a new format for the monthly statistic reports that highlights important areas. The Board was in agreement that the spreadsheet is preferred over the yearly comparison sheet.

DIRECTOR'S REPORT

Library Director Carrie Andrew presented the Board with a new format for the Director's Report to help shorten the meeting time and allow more context to be taken away.

It was reported that the Echo Grant was not awarded.

It was reported that we are looking into software that will help track all of the information for grants better so we can be more intentional going forward.

It was reported that we are going to be doing an email campaign versus a packet for all new subscribers. It will send a welcome email with all of the links that they will need.

It was reported that the KOTO interview with Carrie will be airing this week, the week of December 14th, 2020.

BOARD MEMBER REPORTS

Review of Board Member Self Evaluation: Trustee Kristen Parrino reported that she will need to look at this closer and get in touch with Carrie with any questions.

Recruitment Update on New Members: Library Director Carrie Andrew reported that she reached out to Carmen Warfield to have an ad placed for the open seats.

UNFINISHED BUSINESS

2021 Budget: A motion was made by Emily Haight, seconded by Kristen Parrino, to certify the tax mill levies at 10.428 mills for the calendar year of 2021, which is a revenue of \$398,513. All voted yes. Motion passed.

A motion was made by Kristen Parrino, seconded by Rheanna Xavier, to approve a resolution/an ordinance appropriating sums of money to the various fund and spending agencies, in the amount and for the purpose as set forth below, for the Lone Cone Library District, f/k/a District R2J Public Library #2, Norwood, Colorado, DOLA #57001 for the 2021 budget year. All voted yes. Motion passed.

A motion was made by Emily Haight, seconded by Kristen Parrino, to approve a resolution summarizing expenditures and revenues for each fund, and adopting a budget for the Lone Cone Library District, Norwood, Colorado for the calendar year beginning on the first day of January 2021 and ending on the last day of December 2021. All voted yes. Motion passed.

NEW BUSINESS

Approval of Changes in Employee Handbook: A motion was made by Kristen Parrino, seconded by Emily Haight, to amend the Employee Handbook as revised. All voted yes. Motion passed.

Approval of Changes in ByLaws: A motion was made by Rheanna Xavier, seconded by Kristen Parrino, to amend the ByLaws as revised. All voted yes. Motion passed.

Executive Session per C.R.S. §24-6-402(4)(e), to develop negotiating positions, strategy or instruct negotiators: At 7:13 p.m., motion was made by Kristen Parrino, seconded by Emily Haight, to move into executive session per C.R.S. §24-6-402(4)(e), to develop negotiating positions, strategy, or instruct negotiators.

At 7:27 p.m., a motion to adjourn the executive session and return to the regular meeting was made by Kristen Parrion, seconded by Rheanna Xavier.

MOTION TO ADJOURN

At 7:28 p.m., a motion was made by Kristen Parrino, seconded by Rheanna Xavier, to adjourn the meeting with no further action taken. All voted yes. Motion passed.