

A regular meeting of the Lone Cone Library District Board was held on April 12, 2021, at 6:30 p.m., located at 1455 Pinion Street and also via Zoom. Said meeting was posted and included the link and password in accordance with the Sunshine Law.

PRESENT: Rheanna Xavier, Kristen Parrino, Emily Haight, Carrie Andrew, Kim Schooley

GUESTS: Rhonda Oliver, Sara Lopez

#### CALL TO ORDER

Board President Rheanna called the meeting to order at 6:43 p.m.

#### APPROVAL OF AGENDA

A motion was made by Emily, seconded by Rheanna, to approve the agenda with additions. All voted yes. Motion passed.

#### APPROVAL OF MINUTES

The Library Board considered the minutes of the March 8, 2021, regular Library Board meeting for approval.

A motion was made by Kristen, seconded by Emily, to approve the minutes from the March 8, 2021, regular Library Board meeting as presented. All voted yes. Motion passed.

#### CALL FOR PUBLIC COMMENT

No public comment was made at this time.

#### MONTHLY BUDGET REVIEWS

Carrie noted that so far this year there is an overestimate on annual insurance costs as well as snow removal costs. Overall, payroll costs have been lower than budgeted. The tax interest collected by the San Miguel County Treasurer is higher than expected due to current and delinquent taxes being paid and allocated. A grant was received from the Telluride Foundation for \$3000 and will be used for Community Conversations events as well as Quarterly Movie Nights. Due to a change in monitoring systems, the library's security costs will increase slightly.

A motion was made by Rheanna, seconded by Emily, to approve the monthly budget as presented. All voted yes. Motion passed.

#### MONTHLY REPORTS Q&A

2021 library attendance numbers are going up and/or staying consistent, although it was noted there was a slight drop in visitors. This may be due to changes in the weather or fewer County immunization clinics. There was a drop in AspenCat Inter-library Loans due to issues with the Four Corners distribution center. Carrie feels the library will keep seeing growth and numbers should hold fairly steady.

The library is currently offering Tech Classes taught by Evan Allen on Saturdays and attendance has doubled since the first class. Book a Librarian participation has increased and patrons are specifically asking for Evan's assistance.

The library recently created a specific section for large print books and the section has received positive feedback. Thank you to Rhonda Oliver and her team for making this happen.

Beginning around the first of May, the library will start charging for room rentals for private, for-profit, religious or political type events. Non-profits will remain free of charge.

Rheanna suggested an article in the Norwood Post highlighting the library's staff as a way for the community to get to know the staff and possibly bring more patrons to the library. She suggested something similar to what the Telluride Daily Planet is doing for the town Marshals.

#### DIRECTOR'S REPORT

Carrie presented a handout of the next steps in the library's marketing plan along with associated costs. A survey was sent regarding the library's post-occupancy development, although it is difficult to get a baseline when the library has not been open for a full two years.

The new website is currently in development, but Carrie said her goal was to have it up and running by the next board meeting. Carrie and Evan are working together to reach this goal.

#### BOARD MEMBER REPORTS

Recruitment Update on New Members: Sara Lopez is expected to be appointed to the board on April 21st by the BOCC. Sara has lived in the area for six years and commutes to Telluride daily where she works at the local high school. She represents the "commuter traffic" demographic and can share her insight on what commuters are looking for in their local library. Sara is also Spanish speaking and can offer assistance with that demographic as well.

#### UNFINISHED BUSINESS

EXECUTIVE SESSION PURSUANT TO CRS §24-6-402(4)(E), NEGOTIATIONS: The Library Board entered the executive session at 8:07 p.m.

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A motion was made by Rheanna, seconded by Emily, to adjourn from the executive session at 8:23 p.m. All voted yes. Motion passed.

#### NEW BUSINESS

New Retention Policy. A motion was made by Emily, seconded by Kristen, to approve the new Retention Policy. All voted yes. Motion passed.

#### ADDITIONAL BOARD ITEMS

No additional Board items were discussed at this time.

#### MOTION TO ADJOURN

At 8:24 p.m., a motion was made by Emily, seconded by Kristen, to adjourn the meeting with no further action taken. All voted yes. Motion passed.